



WHITBY REP PROGRAM

Policies and Procedures

As amended at the May 2, 2024 WMBA Board Meeting

WHITBY REP PROGRAM Policies and Procedures

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Section 1 – Whitby Rep Disclaimer

The following information is made available to all players, parents, managers and coaches participating in the Whitby Rep program. These policies, procedures and code of conduct have been prepared to provide guidance and direction specific to the Whitby Rep program.

Governance

- a) The Whitby Rep Program Policies and Procedures as well as the Player/Parent/Coach Code of Conduct documents are intended as a general guide and cannot specifically cover each situation that may arise. Therefore, the Director of Rep Program and/or Rep Program Manager, in regular or special meetings with a quorum of the Rep Committee, will have the authority to interpret and decide to the best of their judgment with regard to all circumstances, and their decision(s) shall be final subject to ratification from the WMBA Board of Directors.
- b) The Whitby Rep Committee is responsible for overseeing all activities of the WMBA Rep Program and those of each coach and/or manager. Each coach and manager as a representative of the Whitby Rep Program, are subject to all policies either implied or otherwise and procedures set forth by the Whitby Rep program. The Whitby Rep Program has the authority to investigate any actions taken within the activities of the program and may proceed to take whatever action it deems appropriate, up to and including immediate suspension of any coach, assistant coach, manager or player with referral of this action to the WMBA Disciplinary Committee.
- c) Athletes, their parents, coaches, umpires and volunteers should read and understand the Whitby Rep Policies and Procedures as posted on the Whitby Minor Baseball Association (“WMBA”) website before participating in the Whitby Representative (“Rep”) program. Players, coaches, umpires, volunteers and parents are obligated to be knowledgeable and supportive of these policies and procedures.
- d) This Manual provides a framework from which the Board of Directors, Director of Rep Program, Rep Program Manager, Rep coaches, athletes, their parents, umpires and volunteers can best work together for the benefit of the overall program. Although it is intended to be comprehensive in nature, there will inevitably be situations which occur, that are not outlined in this handbook. Coaches, athletes, and parents should always use good common sense in handling any situation.
- e) The overall goal of the Whitby Rep Program is to deliver a full range of baseball programs that:
 1. Provide an opportunity for athletes to develop and achieve with teammates;
 2. Create an understanding of the proper definition of a team - a collection of players united in the pursuit of a common objective, and of which each player is an integral member;
 3. Have an enjoyable season;
 4. Provide experiences that balance fun, safety, individual athletic abilities and satisfaction from team achievements;
 5. Build character, self-esteem and personal confidence through performing as a team;
 6. Assist all players to develop the skills and techniques of baseball; and

7. Develop and blend the particular skills of each individual into successful team play.
- f) The WMBA believes that everyone involved in youth sports has a responsibility to model healthy behaviour. The WMBA strongly endorses the OBA standard that coaches, players, parents and spectators should maintain a drug and alcohol-free environment at all youth sporting events. Accordingly, smoking, chewing tobacco or alcohol/recreational drugs i.e. marijuana use at any WMBA sporting event or practice is prohibited.
 - g) The WMBA reserves the right to modify, suspend or discontinue any guideline, rule or principle outlined in this document based on a situation's specific facts.

Any decision or action taken in this document is reviewable by the Executive Board of Whitby Minor Baseball.

Section 2 – Whitby Rep Baseball Program Overview

The WMBA has been providing quality baseball in Whitby since 1969 and offers House League, Select and Rep baseball programs for the youth of Whitby, from ages 4 to 22. Further information on the WMBA and its programs is available at www.whitbyminorbaseball.ca

The WMBA operates the Whitby Rep teams as the official Rep baseball program in the community. The Whitby Rep teams play in the Ontario Baseball Association (“OBA”), which is the official governing body for baseball in the province of Ontario, and recognized as such by Baseball Canada.

Playing baseball for the Whitby Rep teams is a destination, with our alumni showing the way to Collegiate or Professional careers. Our Elite High Performance, non-profit programs, facilities and coaching equal private teams set up around Ontario which profit off an athlete's desire to excel. The outcome of our Elite baseball development program will be to maximize the talent and opportunity for each of our Rep baseball players at a reasonable cost. We will strive to provide exposure received by a player to showcase their talent.

2.1 Code of Conduct

As a general rule, Coaches, Players, Parents, Umpires and Volunteers are expected to follow the guidelines outlined below:

All Coaches will:

- Treat all players, parents, coaches and umpires with respect and promote good sportsmanship at all times.
- Agree to fair play as defined herein.
- Agree that fun and development is first and foremost not unduly criticize the umpires nor place blame on the umpires for any reason.
- Encourage players in a positive manner and strive to suppress criticism.
- Make the time to address concerns or conflicts expressed by players and / or parents.
- Be cautious and safety-conscious in regards to all aspects of practices and games and will abide by parents' and / or physician's limitations that may be placed upon a player.

- Notify players and parents of any changes in practices, games or meetings in a timely manner.
- Explain with a player and parents, in a timely manner, and prior to the fact, any changes that will directly affect a player's role on the team.
- Be responsible for maintaining control of the players during Whitby Rep team activities under their control.
- Notify the player's parents at the end of a practice/game of any pending disciplinary action by Whitby baseball or the Coach.
- Be the one that confers with the umpires and/or officials when a dispute or question arises.

All Coaches will not:

- Physically or verbally abuse any player, official, parent or spectator.
- Be under the influence of alcohol or recreational drugs prior to or during practices, games, while away at tournament play, or when responsible for the transportation of players;
- Use illegal drugs or smoke where prohibited;
- Use abusive or vulgar language in the presence of officials, players, parents or spectators;

Head Coaches are:

- a) Responsible for the conduct of Assistant Coaches, players, parents and spectators. Upon request of the umpires, the Head Coach may take whatever action is necessary to allow the game to continue;
- b) The head coach shall have ultimate responsibility for every aspect of the operation and management of the team, including the conduct of all team officials. Specific responsibilities of a head coach include:
 - Conducting fair and objective tryouts.
 - Teaching all players to play fairly and to respect the sport, the rules, officials, opponents, teammates and coaches.
 - Instilling in all players a sense of pride in their team and the Whitby Rep Program.
 - Coordinating the delegation of responsibilities to team officials.
 - Maintaining team discipline on the field and in the dugout.
 - Ensuring that all team officials and players observe all Whitby Rep Program, EOBA, OBA and team rules, as applicable.
 - Completes and submits year end team reports and final budget.

Players will:

- Realize that their coach will follow fair play and not equal play guidelines.
- Treat all players, parents, coaches and umpires with respect and promote good sportsmanship.
- Not criticize the umpires nor place blame on the umpires for any reason.
- Attend all practices and/or games ready to participate at the agreed upon time unless unable to attend due to conflicts, injuries or emergencies.
- Remain in the dugout during games when not in the line-up and will ask the coach for permission if they need to leave the dugout.

- Help maintain order and cleanliness of our dugout, by picking up any loose equipment and refraining from any horseplay.
- Leave the dugout neater than when they found it.
- Maintain focus in the dugout during games and practices by requesting that friends and family speak to them after the game.
- Not ask a coach during a game or practice questions regarding playing time or position(s), but will ask such questions in private either beforehand or after a game.
- Be supportive of coaches and teammates at all times by offering positive comments and refraining from making negative comments or placing blame.
- Give their best effort at all times, exhibited by hustle (running on and off the field) and a positive attitude whether in warm-ups, practices or games, whether winning or losing.
- Our policy prioritizes the respect and care of our indoor sports facility ensuring all users maintain cleanliness, follow safety protocols and treat equipment with care to create a welcoming and safe environment for everyone. Failure to adhere to these standards may result in penalties or restrictions on facility access
- Treat personal and team equipment with respect at all times.
- Come to the coaches with any problems or concerns regarding conflicts with a teammate.
- Obey instructions given by a coach (and parents helping) without having to be told twice, talking back or arguing within reason.
- Not throw a bat, helmet or any equipment at any time.
- Not argue or talk disrespectfully to any coach at any time for any reason.
- Positively refrain from using alcohol, recreational drugs i.e. marijuana or tobacco during any Whitby baseball activity. In addition, will not use performance enhancing drugs of any kind at any time.
- Adhere to the curfew during away games that is set by the coaches.

Parents will:

- Treat all players, parents, coaches and umpires with respect and promote good sportsmanship.
- Agree that fun and development is first and foremost.
- Encourage all players in a positive manner and strive to suppress criticism.
- Not unduly criticize the umpires nor place blame on the umpires for any reason.
- Support the players and coaches in a fashion which will allow them to achieve the above.

Note: Any player, coach, parent or spectator who is ordered from the playing area, must comply immediately or the game is subject to forfeit.

Section 3 - Principles of Representative (Rep) Baseball

Representative (Rep) baseball is, by its nature, more competitive than House League. The competition against other communities and amongst players for a spot on the roster can be, at times, very intense. We believe that healthy competition is good for both the individual and the team. It inspires top performance and, in the appropriate environment, will allow the player to

thrive on rising to the level of competition required and will test their skills against the very best players. While we encourage fostering a winning attitude, winning is one of several goals to be pursued. Others, no less important, include: developing individual skills and talents; having fun; learning more about the game of baseball; learning to be gracious athletes, win or lose; and developing a "TEAM" approach, which players can take into their adult careers.

Teams are made up of a wide range of individuals with differing capabilities and talents. Each was selected for the team because of a particular contribution which he/she can make to the team. All players deserve the chance to become as good as they can be. This does not mean that all players must or will receive equal playing time. It does mean that playing time for all players should be fair to the team and fair to the individual player.

3.1 Structure for the Rep System

Three levels of organization make up the Representative Baseball System, including the Ontario Baseball Association (OBA), the Eastern Ontario Baseball Association (EOBA), and Whitby Minor Baseball Association (WMBA).

Each year, the WMBA shall delegate an individual(s) to represent Whitby Minor Baseball on the EOBA Board of Directors and/or executive.

The OBA and EOBA set the framework within which our Rep teams play.

In general terms, the OBA:

1. Defines the appropriate rule modifications for each age group
2. Determines the age series (8u, 9u 10u, etc.)
3. Oversees all tournaments and play downs
4. Controls the registration and eligibility of players and coaches.

In general terms, the EOBA:

1. Makes local modifications to age series (Minor/Major) and selected rules and regulations (for league play)
2. Administers the regular playing schedule and preliminary playoff rounds.

Communities with teams in the EOBA include: Pickering, Ajax, Whitby, Oshawa, Clarington, Kawartha, Peterborough, Northumberland, Quinte, Kingston and Uxbridge. As well teams from the National Capital OBA (Ottawa area) may also join with EOBA approval.

In general terms, the WMBA:

1. Provides a framework for the operation of Whitby Minor Baseball Rep teams;
2. Determines how coaches and teams will be selected;
3. Supplies umpires, diamonds, equipment and uniforms; and
4. Deals with any aspect not specified by the OBA or EOBA.

3.2 Rep Streams

Whitby Minor Baseball has an integrated program including House League, Select and Representative baseball. The Rep program has three streams: Tier 1, Tier 2 and Tier 3, with

“Elite” programs at 15u, 16u, 17u and 18u. The WMBA Elite teams are our T1 teams playing in the Elite Baseball League of Ontario (EBLO). The term ‘Elite’ is a term created by Baseball Ontario, and is given to AAA teams at the 15u, 16u and 18u ages.

Just as AAA teams from Whitby have competed in the YSBA and/or TBA leagues at younger age groups, the AAA (‘Elite’) teams at these 3 upper ages participate in the EBLO league. The league consists of the top AAA teams in the province, and its goal is to keep players playing locally, expose them to upper-level baseball, all while keeping the costs affordable. This is opposed to outsider programs who also run their own versions of ‘Elite’ baseball; the majority of which are not recognized by Baseball Ontario, and cost significantly more (sometimes as much as 10 times more) than an EBLO team would.

Elite/Tier 1 will be the Whitby Rep programs highest level of competition. Playing at this level is a commitment. Players aspiring to play Tier 1 have decided to invest in themselves to maximize their talent and see where it will take them.

Tier 2 is our feeder team to our Tier 1 club and Tier 3 feeds Tier 2. As a player moves through the eleven (11) age series, a player’s talent matures and skill sets develop. Today’s 8u Tier 2/3 player will strive to be a Tier 1 player in later years. To meet that upward movement of talent, Tier 2/3 will heavily emphasize individual player development, including a greater exposure to positions.

3.3 Player Development Principles

A. Every coach at the Tier 1, Tier 2 and Tier 3 level is responsible for developing an annual development program to be reviewed prior to November 30th.

B. The Tier 1 coach will work with the Tier 2 coach at the same age level to ensure consistency in development and teaching models. The Tier 3 coach will work with the T2 coach.

The WMBA wants coaches who are interested in learning and improving themselves as baseball coaches. Whitby Rep coaches must meet the standard established by OBA at a minimum.

3.4 Player Exposure

In June 2014, Baseball Ontario announced that four of its affiliated associations (Central Ontario Baseball Association, Hamilton District Baseball Association, Toronto Baseball Association and the York-Simcoe Baseball Association) had signed an agreement to form a new Midget Elite League (MEL) commencing with the 2015 playing season. The EOBA joined the following year. The MEL agreement allowed 16u or 18u aged players within the affiliated associations to try-out for any of the new EBLO teams, without the need for a player release. Bantam Elite League (BEL) was also added with an emphasis on broad training, exposure to tournaments and year-round development at the highest level.

Our Elite teams will not only deliver strong development and training programs but will also expose our players to next level opportunities, which will include college and professional teams.

It is “okay” for our players to aspire to land a scholarship or be drafted - we will embrace and support a player’s dreams.

3.5 Player Training Principles

Fall baseball is mandatory for the Elite teams. Winter training is also mandatory for all Rep or Elite teams. Winter training should start in early January at the latest and not less than 90 minutes per week. Winter training and development plans will be included in the full year development plan submitted to the Rep Committee.

The WMBA opened its own indoor training facility ("The Strike Zone") on May 1, 2014. It is mandatory for each Rep teams to contribute a fixed amount per year for the right to a guaranteed number of training hours to cover the facility's cost of operations.

Section 4 – Rep Teams

Head coaches are free to select players registered with the WMBA subject to each player meeting the residency, age restrictions and eligibility for the relevant age series. Players must be (a) residents of Whitby or have a valid release, and (b) play at the level designated by their age in the calendar year of the baseball season. Releases are not required for players trying out for a WMBA Elite team or trying out at 14u and above. .

All players confirmed to a Whitby Rep roster may not play in, or be signed to, a non-recognized OBA alternate baseball program roster.

4.1 Rep Team Selection

All players will participate in tryouts and adhere to all policies and procedures. All players attending tryouts will receive a fair look for team selection. Head Coaches will not make statements at the beginning of tryouts which infer that there are only a few spots open or that any player is assured a place on the team. In short, every spot on the team is open and must be earned.

Refer to the Rep Tryout Policy for more details.

4.2 Running Tryouts

The Rep team tryouts are held in September each fall with the locations for such tryouts being posted on the WMBA web-site. 8u and Elite tryouts may begin in July and August. All participants must be residents of Whitby or have a valid release. For the purposes of conducting tryouts for Rep team selections, baseball diamond locations are arranged yearly with the Town of Whitby Parks and Recreation.

There will be a non-refundable \$20.00 tryout fee for each player to offset the cost of field permits and equipment required for Rep team tryouts. Each resident player wishing to tryout must register and pay the fee online at www.whitbyminorbaseball.ca before the first tryout. Out of town players will pay the \$20 tryout fee at the diamond.

As each player or their parent registers the player, a Welcome to the Whitby Rep Baseball Letter will be handed out. The Letter allows the Head Coach to communicate the program's goal and expectations.

The emphasis at the tryouts is on evaluating the player's core skills. It is important that the Head Coach retain a copy of the evaluation used for all player's that participated in try-outs. The Tier 1/2/3 coaches will run combined tryouts for their teams. Parents are not allowed on the field. It is preferable to run tryouts with neutral coaches assisting where possible and to demonstrate neutrality when it comes to player selection.

Tier 1 coaches should not make any "cuts". They should simply select their Tier 1 roster and then assist the Tier 2 coach in running tryouts for the selection of the Tier 2 roster(s). The same will continue for the Tier 3 team. Tier 1 coaches should make themselves available to parents and players selected for Tier 2/3 in case questions arise as to the development areas identified. All players tryout and then are selected for the appropriate roster as it becomes apparent over the course of the tryouts. A player will not be "cut" from Tier 1 and then be asked to come back for Tier 2. The player simply attends tryouts until the proper roster is selected for their skill level. In the eyes of the OBA, there is no Tier 1 or Tier 2 --- all rep teams are rep teams and releases are not granted to players (or parents) who feel their athlete should have been selected for a different rep level with Whitby Minor Baseball.

Note: A returning Rep player may only drop one level in subsequent years. (i.e. if the player was rostered on the T1 team in the previous season they can only drop to the T2 team at tryouts. If rostered to T2 they can only drop to T3. Any deviation from this policy requires the full support of the Rep Committee.

4.3 Imports

- a) It is the WMBA policy that no imports shall be allowed for T2 and T3 teams. Exceptions to this rule require prior approval from the Rep Director. Note: "Prior approval" means that permission has been sought and granted by the Rep Committee PRIOR to the player(s) being selected to the team.
- b) The Rep Committee will review and approve all import players being selected prior to them being placed on the Rep team roster.
- c) Imports can only tryout/practice with a Whitby Rep team after they have a release from their local association. Once an import makes a Whitby Rep team, they will be treated the same as any other Whitby player and will be grandfathered in for future seasons.
- d) The Elite Baseball League of Ontario (EBLO) agreements allow players to try out for any EBLO team without a release. Releases are not required to join an EBLO team if done before the second Sunday in September (player transfers is done by the OBA). If joining a team after the second Sunday in September players must follow the normal release procedure.

4.4 Under age players

It is the goal of the WMBA to provide teams at all ages which can develop players. Permission of the Rep Committee is required for a player to tryout for a higher age group. In order to be offered a roster spot the underage player must be evaluated to be in the top two players at tryouts. Under age players will be allowed at the T1 level only. Any deviations require the approval of the Rep Committee.

4.5 Requirements for Number of Players

Each Rep team should carry the number of players as defined below. Minimum number of players is 12 full time players. Tier 1 coaches for 12u and above may consider 11 players as the minimum number so long as the Tier 2 club carries not less than 13 players and the Head Coach has received approval from the Rep Committee.

Age Series Phase	Minimum Number	Maximum Number
8U and 9U	12	14
10U and 11U	12	14
12U and 13U	12	14
14U and 15U	12	16
16U and 18U	12	18
22U	15	25

Any deviations require Rep Committee approval.

4.6 Rep Player Call Up

The position of Whitby Minor Baseball is that player call up will only be considered if the team will have to forfeit due to lack of players. Call ups would only be temporary in nature (i.e. player filling spot for another who is on vacation, injury replacement, etc.)

Whitby Minor Baseball does not support downward movement of players (i.e. from Tier 1 to Tier 2 or Tier 2/3 to House League) after the team has been selected. A Head Coach who feels such player movement is justified or the circumstances warrant such a move, must first discuss such circumstances with the Rep Committee. The Rep Committee will then evaluate the situation and make a final decision.

Player movement may be requested on a permanent basis (i.e. from Tier 2 to Tier 1), where serious player injury has occurred or a player has moved out of town mid-season but not after the June 30th deadline. These situations must first be presented in writing from the Head Coach to the Rep Committee for consideration.

Whenever player movement is to occur, the following guidelines apply:

1. First contact is between Head Coaches of both teams before any contact or discussion takes place with the parents or player concerned;
2. Head coaches must strongly encourage all players to support the idea of movement as described above. Accordingly, players should not be discouraged from moving.

4.7 House League Player Call - Ups

To be eligible to play in EOBA league games or OBA/EOBA sanctioned tournament games, all Rep players must be registered with the OBA. Although OBA permits the rostering of additional players until the player registration deadline of June 30th, any additions or changes to team rosters must first be approved by Whitby Minor Baseball.

OBA rules permit teams to call up House League players which have been rostered and shown as AP's to their team at any time during the season or during playoffs. Teams are not restricted to the number of times they call up a properly rostered House League player. Head Coaches must respect that the called-up player's first responsibility is to his House League team and Rep games must not interfere with the called-up player's ongoing responsibilities to their House League team. House league players rostered on a Select roster can be called up to Rep teams as long as they are residents of Whitby.

Players registered with another Whitby Minor Baseball Rep team in a younger age series may also be called up on a fill-in basis, with the initial approval of the player's Head Coach and the Rep committee.

Players who are asked to attend a game should not be made to feel they are "forfeit insurance". On the other hand, Head Coaches should not be routinely playing call up players at the expense of regular roster players, except in the case of injury, discipline, etc.

4.8 Rep Player Release Procedures

A player is expected to play for the Rep team representing the baseball association located in the city or town the player lives in or where at least one of the player's parents reside. Accordingly, for Whitby residents, it is expected that they will play on a Whitby Rep team. Importantly, once a player is rostered as a Rep player on a WMBA team, such player will require a written release from Whitby Minor Baseball to play for another Rep team in the event of a move, relocation, change in family situation or other circumstances.

To apply for a Rep player release please refer to the Rep Release Policy.

Every effort will be made by the WMBA to resolve any player releases within a seven (7) day period from the time a player contacts the WMBA regarding a request for a release.

4.9 Registration, Player Movement, Rosters

- a) All resident players must complete registration prior to participating in tryouts. Non-resident players that have a valid release or are trying out for an EBLO team do not need to register with the WMBA prior to tryouts but are still required to pay the \$20 tryout fee.
- b) The head coach is responsible for ensuring that resident players attending tryouts have completed registration and that any imports have valid releases and have paid the \$20 tryout fee.
- c) The Rep Committee must be informed of any and all player movements from the EOBA/OBA approved roster i.e., player quitting, transferring to another team etc., with as much advance notice possible.
- d) Upon acceptance to the team, players will immediately give all information pertinent to rostering, to the Head Coach and or Team Manager for processing by a date determined by the Rep Committee. Failure to do so will mean suspension of the player until such time as the information is brought up to date. This date may be extended in extenuating circumstances with Rep Committee approval, i.e. a lost birth certificate.
- e) All players whether injured or not must pay full registration and Rep surcharge fees prior to participation. In the event they can no longer participate a prorated refund may be approved by the Rep Committee depending on circumstances.
- f) 22u Rep Team Guidelines -

All players must be registered with full payment for registration received before being allowed to participate in any team event. In the event website registration is closed before players return from school, the coach will carry a hard copy of the registration forms which must be filled out and payment received before the player goes on the field for any team event. Registration amounts will be set by the WMBA Board.

A player will be provided with a Whitby Rep team roster offer if a roster position is extended to them. If the player is a Whitby resident, they will be provided with 48 hours from the time of the offer to accept the offer.

If the player is from outside of the Whitby community (an import), the player will be provided with 48 hours from the time of an offer to accept the offer and register with the WMBA.

For players joining a Rep team after the due date, all fees are immediately due and payable. When a player is confirmed to a Rep team, it is understood that all fees associated with the Rep program are non-refundable.

To participate in the Whitby Rep fall season and/or indoor practices, each player must first be registered with the WMBA. Players who have not registered are not permitted to participate in Rep team events. **THERE IS NO EXCEPTION TO THIS RULE.**

Once the Rep team has been selected, the team roster is to be provided to the Rep committee for submission to the EOBA and OBA for registration. Other than the 22u team, the team roster is to be submitted to the Rep committee no later than September 30th.

4.10 Playing Time – Fair Play

- a) The Whitby Rep Program supports and encourages fair play.
- b) Equal playing time is not guaranteed.
- c) Unless due to injury or voluntary removal from a game, no player in 8u up to and including 12u shall sit for an entire game.
- d) All decisions regarding playing time, (with the exception of 4.10 c) and positions played are at the discretion of the coaching staff.
- e) Failure to comply will result in a one game suspension for the Head Coach.
- f) Subsequent infractions will result in a WMBA Disciplinary Committee Review.

4.11 Player Injuries

- a) All incidents of player injuries where medical (hospital, clinic etc.) assistance is required must be reported to the appropriate Rep Coordinator within 24 hours of its occurrence using an OBA accident/incident form to provide all pertinent information.

4.12 Team Complaints Guidelines

- a) All player/parent issues must be in writing and brought to the attention of the Head Coach, the team Manager, the Rep Coordinator, the Director of the Rep Program, any member of the Rep Committee or any of the Officers of the WMBA. If these issues involve an incident, they should be communicated within 24 hours of its occurrence.

- b) Received issues by any party are to be dealt with immediately either by the senior level receiving them or by directing the issue to the appropriate party and following up to ensure action is taken.
- c) The Head Coach and Manager must make every effort to resolve issues presented to them and must relay any issues they are presented with to the Rep Coordinator who must talk to both parties to make sure the issues have been discussed.
- d) If the issue cannot be resolved, the Rep Coordinator must bring this to the attention of the Rep Committee.
- e) The Whitby Rep Program has the authority to investigate any actions taken within the activities of the program and proceed to take whatever action it deems appropriate, up to and including immediate suspension of coaches and players with referral of this action to the Disciplinary Committee.

Fair or "equitable" play does not mean equal play. All players are valued and given roles which are clear and maximize their contribution when the game presents such opportunity.

Note: If a player sits three (3) consecutive OBA sanctioned games, the OBA rules permit a player release.

4.13 Player Positions

At the Tier 1 level the coach will put players in a position(s) that will maximize the team's and a player's performance. There is no guarantee that a player will play any particular position. At the Tier 2/3 level, the coach will ensure that all players are exposed to not less than two (2) positions. The coach will use his discretion in which games and innings, the players are exposed to the various positions.

4.14 OBA Classification

Whitby Baseball will field Tier 1 and Tier 2/3 teams. The Whitby Tier 1 teams will usually classify at the OBA AAA level, Tier 2 teams will classify at the OBA AA and Tier 3 teams at the A level. An exception can be requested by a team from the Rep Program Manager.

Section 5 – Coaches

Coaches are critical to the successful development of our players, as athletes, team members and future leaders of our community. Coaching also provides rewarding opportunities for adults to volunteer as leaders and role models for our children.

5.1 Head Coaches Selection Process

Refer to WMBA Operational Rule 4.03 coaches Selection Criteria and Process

Process & Privacy of Application

All coaching information and the very act of applying is personal and confidential and must be protected. Distribution of information must be limited only to those involved in the selection process. The WMBA will NOT disclose the identity of applicants to parents or coaches until that applicant is selected for a coaching role. It is understood that many parents or assistants fear

applying may send a message to the incumbent head coach unintentionally and the WMBA will hold said applications in confidence. Criminal record information is kept by the Association and any issues are handled by the Officers.

Coaches will be selected on the following basic criteria:

- NCCP Coaching Levels
- Supplemental coaching education
- Coaching or playing experience, including other sports
- Player, parent and umpire performance feedback
- Complaints
- Coaching philosophy
- Practice and game philosophy
- Criminal record check
- References
- Practice organization
- Communication skills with the players, parents, and association
- Positive reinforcement of players
- Ability to commit time to the team

Other criteria specific to the division may be appropriate including development of coaches for future years and should be determined by the Selection Committee.

Coach Selection Committee

The Rep committee will decide if an incumbent coach will be offered a team the following year. If so that team will be deemed to have the coaching position filled and the Selection committee will not look for a coach candidate.

5.2 Assistant Coaches Selection Process

The Rep Committee will, on the recommendation of the individual teams' Head Coach, approve all Assistant Coaches. To ensure the integrity of the player selection process during Rep team tryouts, the recommendation and appointment of Assistant Coaches cannot occur prior to tryouts.

Following the recommendation and appointment of Assistant Coaches, each Assistant Coach must provide a Police Background Check or evidence of an application for a Police Background check to the Rep Director prior to December 31st. In the event an Assistant Coach has not provided a Police Background Check or evidence of an application for a Police Background Check the Assistant Coach will be removed from on-field events or other team activities (including winter training or other practices) until the Police Background Check or evidence of an application for a Police Background Check has been provided.

It is also expected that Assistant Coaches will complete or be working towards achieving Baseball Canada's NCCP requirements before starting practices or winter workouts with their team.

5.3 Coach Removal

A Head Coach, Assistant Coach or other team official may be removed at any time by the Rep committee and suspended until reviewed by the WMBA disciplinary committee. Removal of a Head Coach, Assistant Coach or other team official will be considered upon evidence of incompetence in or omission of, one or more of the following:

- General coaching and leadership abilities
- Ability to teach baseball skills
- Handling or control of players
- Regular practices (as diamond time and weather conditions permit)
- Fair treatment of players
- Reasonable distributed playing time
- Demonstrated conduct on and off the field appropriate to minor sports programs
- Support of Whitby Minor Baseball and the Town of Whitby
- Attendance of Head Coach and Assistant Coaches at team practices, games and other events
- Any other circumstances not covered above

5.4 Parent/Coach Communication

Understanding each other's roles and following the proper channels of communication will enable parents and coaches to effectively work together to provide a meaningful experience for all players.

Head coaches of Whitby Rep teams are required to conduct a pre-season meeting to include all players, their parents and a member of the Rep Committee. All items affecting the team should be addressed at this meeting including team philosophy, expectations for players and parents, financial commitments, fundraising and an overview of the team budget and team roles to be required throughout the season. Attendance is required of all athletes and their parents at these meetings.

Coaches should communicate the following to parents:

- Philosophy of the coach, both generally and more specifically, where possible
- Locations and times of practices and games
- Expectations of the players and the team
- Rules around playing time and positions
- Team rules and repercussions for violations
- Injury and emergency medical procedures
- Expected team budget, financial commitments and the role of fundraising
- Role of parents in terms of volunteer help for the team and fundraising

Parents should notify the coaches of any health issues concerning your child. Please let coaches know well in advance of any schedule conflicts.

At the core of any good relationship is trust. It is important to understand there may be times when things do not go the way athletes, parents, and coaches wish. There may be times when it is difficult for parents to understand how playing time is allotted, why people are playing certain

positions and strategy, among other things. It is imperative that parents and athletes trust that the coaches are trying to do the right thing for the team and all individuals involved. It is important to understand that the coaches are the ones with the team on a daily basis in practice and games and therefore will make judgment decisions based on what they feel is in the best interests of the team. Playing time, players' positions, and strategy should be left to the discretion of the Head Coach. However, if players and/or parents have a concern, please ensure it is discussed with the Head Coach, prior to it becoming a major issue.

Section 6 – Safety and Conduct

Providing a safe environment for practice and competition is a priority of the Whitby Rep program for everyone involved in its baseball programs. Every step is taken to ensure the safety and well-being of all participants. However, athletes and their parents must be aware that certain risks of injury are inherent in athletic participation. Accidents ranging from minor to severe may occur. By registering their child to play baseball with Whitby Baseball, the player's parents or guardian is acknowledging the risks associated with playing baseball.

6.1 Emergency Procedures

For health-related emergencies, parents should be notified as soon as possible. The Head Coach and/or an Assistant Coach should inform the athlete's parents as soon as possible, as to the type of injury, the extent of the injury, what has been done to treat the injury, and whether further medical attention is necessary. If an athlete has been taken to a doctor or hospital, parents should be informed of the exact location and phone number. A doctor's note is required to resume baseball activities.

6.2 Injury Prevention

In an effort to provide a safe environment for all players, coaches, parents and spectators, please ensure the following injury prevention steps are followed by all participants.

- Be conscious of injury prevention by creating a safe environment for practices and games.
- Document all injuries when they occur. Have all skin abrasions treated, no matter how minor. All protective equipment should be in good order and worn for all practices, as well as games. Warm up thoroughly before every practice and game.
- Never indulge in horseplay. You expose both your teammates and yourself to injury.
- Learn the fundamentals of baseball. Players who know how to play are less likely to be injured.
- Injuries can often be prevented by alert play

6.3 Harassment and Abuse

Whitby baseball maintains a zero-tolerance policy towards harassment, abuse and bullying of its players, parents, Head Coaches, Assistant Coaches, Team Managers, and officials. Harassment, abuse and bullying can take many forms but generally can be defined as comments, conduct or gestures directed towards an individual or group. Examples include: comments of a sexual nature, derogatory, demeaning or unwanted comments regarding physical attributes, name calling, threatening, ridiculing, intimidating, isolating or hazing of a

player, parent Head Coach, Assistant Coach, Team Manager, or other official. Harassment, abuse or bullying will not be tolerated by Whitby Baseball as part of its baseball programs.

All complaints of harassment, abuse or bullying will be appropriately investigated and addressed with necessary remedial measures implemented. WMBA participants who engage in harassing, abusive or bullying behaviour are subject to disciplinary action, up to and including, removal from any or all Whitby Baseball programs.

Coaches and parents are encouraged to keep a 2 Deep rule and never be alone with a player on the field, in the facility, in a car, in a hotel or elsewhere. Should any reports or allegations of misconduct surface, said report should be relayed to the Rep Director, board member or any other WMBA official immediately without first attempting to confirm or solve the issue privately.

Section 7 – Parks and Equipment

7.1 Diamonds

Each Rep team will be assigned a regular home diamond, game time and weeknight. It is the responsibility of each Rep team to properly prepare their allocated diamond for each game, which will include raking and lining the field and ensure there are no playing hazards. Any situation that may affect playing conditions, such as diamond conditions and/or lights, should be reported to the Rep committee immediately and should be followed up by the Head Coach the next morning so that issues can be raised with the Town of Whitby's Parks and Recreation department.

It is the responsibility of the home team to ensure that the home diamond is in playable condition.

The Rep Director is responsible for ensuring each team is allocated with diamonds for practices and games. Any ongoing problems regarding diamond use should be brought to the attention of the Rep Committee.

AT NO TIME WILL ANY COACH CONTACT WHITBYS PARKS AND RECREATION DEPARTMENT FOR A GAME OR PRACTICE DIAMOND. IT IS ALSO PROHIBITED FOR ANY COACHES, PLAYERS OR PARENTS TO REMOVE SOIL, DIG TRENCHES, ALTER OR OTHERWISE DAMAGE DIAMONDS IN ANY WAY, WITHOUT THE WRITTEN AND EXPRESSED CONSENT OF THE TOWN OF WHITBY.

7.2 Practices

Regular practice diamonds, days and times will be assigned by the WMBA Scheduler. Each Rep team should fully utilize the allotted practice times and notify the Scheduler if the practice time conflicts with an away game, tournament or other event, so that other teams might utilize the diamond for make-up games or practices. If diamonds are available occasionally, practices can be rescheduled through the WMBA Scheduler. Rescheduled games and WMBA House league play and tournaments take priority over extra practices.

With the limited availability of diamonds, all Rep team participants will have to do the best they can with the facilities made available to the Rep teams, as will the remaining players and teams served by Whitby baseball.

7.3 Equipment

Before tryouts each Rep team will be provided with an equipment bag containing two sets of catcher's equipment, three bats and a dozen new baseballs. Tier 1 coaches will also be provided with bases, keys to parks and pitching machines that will be turned over to the Tier 2/3 coaches as they select their teams.

Each Rep team is responsible for the acquisition and expenses related to extra equipment that the team will require throughout the year. Equipment that will typically be required includes pitching rubbers, practice and game balls, training equipment including a batting net, whiffle balls and a batting tee, additional catchers' equipment and team bats, among other things determined by each Rep team. It is expected that any equipment required for Rep teams will be funded through the team's budget. Equipment purchased belongs to the team and will be given to team members or returned to the WMBA at the end of season.

For EOBA league home games each Rep team will ensure that they have available two (2) game balls that are of adequate quality, as determined by OBA.

For any equipment provided by Whitby Baseball for use by Rep teams, any special requests for repairs or replacement of equipment should be directed to the Rep Equipment Manager.

7.4 Equipment, Uniforms and Apparel

- a) The Rep Committee will facilitate the ordering and distribution of jerseys, undershirts, caps and socks for all teams.
- b) It is the responsibility of each player/coach to purchase all apparel. The Rep Committee will identify and approve the style of apparel and the supplier of apparel.
- c) It is the responsibility of all players and coaches to provide their own helmets. Please note that all helmets must meet the NOCSAE Standard with no exceptions, Player helmets must be predominately navy blue, or black. Coloured accents are acceptable.
- d) Any and all supplemental apparel (wind shirts, locker bags etc.), that contains the Whitby Rep Program logo, must be approved by the Rep Committee prior to production. Failure to comply will result in the suspension of the head coach.
- e) It is mandatory for each team to carry a first aid kit.
- f) In the interest of player safety, all damaged and/or broken WMBA supplied/owned items must be replaced ASAP.
- g) The team must return the damaged/broken item in order to obtain a replacement.
- h) Failure to return all equipment or equipment that is in proper working condition will result the team having to pay full amount for damaged and/or missing equipment and supplies.
- i) Aluminium/wood bats and regulation baseballs are not allowed in most local school gyms. Check your permit wording for exceptions.
- j) All apparel worn by players/coaches/managers MUST be approved by the Rep Committee.

Note: The following numbers are not allowed on Rep jerseys: #42, #69, 2-digit numbers beginning with 0 and 3-digit numbers.

7.5 Approved Uniforms

- a) The coach & player approved Whitby Rep uniform is:
 - Navy/Red Hat
 - Home and Away Jersey
 - High performance knit weave t-shirt (optional)
 - Navy/Red Socks
 - Navy/Red Belt
 - Wind shirt (optional)
 - Baseball Pants (Grey with navy piping or all white)
- b) Requests for any deviations to the above standard uniform need's approval from the Rep Apparel Manager or Rep Committee.
- b) Players must wear their jerseys for all games.
- c) Coaches must wear their jerseys or a Whitby Rep wind shirt for all games.

Rep team uniforms, including home and away jerseys, training shirts, pants, socks, hat and belt will be sourced and ordered as directed by the Rep Equipment/Apparel Manager. As part of the uniform fitting and ordering, each Rep team can choose to place orders for additional items (such as pitching jackets, long sleeve shirts, winter jackets, etc.) through a supplier selected by the WMBA with the understanding that the expenses associated with any additional items will be the responsibility of each Rep team and/or player/parent, as appropriate.

Uniform sizing for all Rep teams will take place at appointed times in January and all sizing sheets are expected by February 1st. Delivery of uniforms will take place by the end of March.

Additionally:

- It is up to the Head Coach to ensure that any call up has a uniform for the team (i.e. borrowed from the absent player or purchased by the team funds).
- No alterations or modifications to jackets or uniforms are allowed unless approved by the Rep Committee. (i.e. tournament crest, coaching levels, etc.).
- Sponsor logos may be applied to Rep team jerseys and additional items. Application of the logos can only be done by using WMBA's selected official supplier.

7.6 Team Fees and Performance Bonds

- a) The head coach/manager is responsible for collecting the Rep team fees and submitting them to the Rep Committee. Fees for 8u to 22u are as indicated in Appendix B.
- b) Team fees are determined on an annual basis and include but are not limited to the following items/activities:
 - i. Administrative support & forms i.e., line-up cards, score sheets etc.
 - ii. Coaching & player development
 - iii. Special events i.e., approved exhibition series etc.
 - iv. Field use and maintenance
 - v. Pre-season indoor batting cage time
 - vi. Lighting fees, diamond user fees
 - vii. Rep Recognition for Players/Team/Coach
 - viii. EOBA fees, OBA fees, and OBA insurance.
- c) With the exception of Whitby Rep Program sanctioned and approved baseball events, teams are responsible for all fees associated with the use of indoor/outdoor facilities.

- d) Each team shall submit a performance bond as noted in Appendix B. This performance bond shall be refunded provided that the team fulfills all of its obligations to the WMBA.
- e) These amounts are subject to review each year and will be set by the Rep Committee, no later than January 15 of each playing year. Due date for surcharges shall be established and communicated by Rep Committee.

7.7 Financial Guidelines

- a) Each Rep team must have a bank account requiring two signatures on cheques. Unless previously approved by Rep Committee, signatories for team accounts cannot be related to each other.
- b) Interac (or bank client cards) allowing withdrawals from Rep team accounts are not permitted.
- c) Each team is to provide the following information to the WMBA Treasurer in order to secure a bank letter to open an account:
 - a. Rep team age group and level (example 12u T2, 10u T1)
 - b. The bank name and address and contact person along with their email address (if known)
 - c. Bank account name
 - d. The name of the two signatures on the account, their position on the team and their email addresses.
 - e. Once the WMBA Treasurer has confirmed receipt of the request for a bank letter, a copy of the letter will be sent within 7 days (provided all information is correct)
- d) An end of season report with a complete budget detailing all team receipts and disbursements will be provided to the Whitby Rep Committee AND to each player/parent by no later than the 3rd Sunday of September. Final budgets are to be presented on the official WMBA budget template and must be accompanied by all receipts for purchases made by the team throughout the season.

7.8 Team Financial Obligations

All teams are responsible for the following financial obligations as listed:

- Player Uniforms
- Individual/Team photos
- Umpire fees (as per Appendix B)
- General team equipment (catcher's gear, bats, pitch counters, baseballs, etc.)
- New approved baseballs for regular season/playoff games

*NOTE: umpire fees, as established by the WMBA Umpire in Chief, are to be paid in full prior to the start of each scheduled game.

8.1 Rep Team budgets

The purpose of a Rep team budget is to establish a sound financial record for team activities. To finance each Rep teams' budget, it is the responsibility of the Head Coach and/or Team Manager to determine how the players and parents wish to finance the budget. Typically, a Rep team budget that incorporates winter training expenses and the expenses for 3-4 tournaments, without significant travel and accommodation costs, will approximate \$12,000 with an increase for major US tournaments or Elite baseball.

Manager

Each team is to appoint a Financial Manager from the parent group who will develop and maintain a cash flow statement for the team. The two signatories on the bank account cannot be related to each other unless approved by the Rep Committee. A Rep team fiscal year begins after team selection and ends after the OBA Championships the following year.

Approval and Reporting

A budgeted cash flow statement is to be completed and approved by the parent group at the preseason parent meeting using the budget template provided. Once approved, the budgeted cash flow statement will be distributed to all parents and a copy will be provided to the Rep Committee. Player fees are not to be collected until the budget is approved by the parents and there is an understanding of all proposed expenses.

The budget will be updated during the fiscal year and distributed to all parents and a copy provided to the Rep Director. The Financial Manager will maintain all receipts for cash inflows and outflows such that upon request they can provide a copy of a source document.

Revenue Tools

Team Player Levy-Funds collected from players and/or parents to cover costs. These funds are due once a player has accepted a position on the team and the proposed budget has been approved. Any refund will be at the total discretion of the head coach.

Corporate Sponsorships-Rep teams are welcome to solicit donations from the corporate community, although care should be taken to ensure that corporate sponsorships for Rep teams are not generated at the expense of traditional corporate sponsors for the WMBA and its House League program.

Fundraising- Rep teams can collect other funds from team fundraising efforts. This includes money generated through event entry fee collection, memorabilia sales, car washes, group work, yard clean-ups, candy sales, and restaurant promotions and other events designed to raise funds to support a Rep team. 75% of parent vote is required to fundraise. Fundraising income can be for the team as a whole or should the team decide each player's income go towards their outstanding portion of the team budget. If a parent chooses not to participate, then they would pay their full share of the team budget and not receive any credit from the fundraising activity.

The above team funds may be used to acquire equipment required for the operation of the team, pay for tournament fees, winter and other training, umpire expenses, sponsor plaques, team banners, sponsor cresting of uniforms or other apparel and equipment abused, lost or stolen. These primary expenses of a Rep team are the costs to be borne by the players and /or parents.

It is recognized that most teams will have parent coaches/managers. Two thousand dollars (\$2000) of team funds can be used to purchase coach apparel, pay for coach training and coach CIR's. Cost of hotel rooms, travel or coach/manager gifts shall be paid for by the parents/coaches and shall not be part of the team budget. Any purchase of alcohol and/or gift cards cannot come from team funds. Exception to this is if the purchase of alcohol or gift cards are intended to be given away as part of a team's fundraising efforts.

If any teams have non parent coaches it will be a team decision on the level of reimbursement above the two thousand dollar limit for coach expenses such as coach uniform, CIR, NCCP training and hotel accommodation.

Allocation of the sponsorship funds and team fundraising must be clarified at the Parents Meeting in advance of any fundraising efforts.

Year End Cash Balance

At the end of the Rep team season or Oct. 15th, whichever occurs first and subject to the approval of all players and/or parents, any excess funds and equipment purchased with team funds shall be divided among the players team bank account will have a zero balance at the end of the season. Funds cannot be carried over. Whitby Minor Baseball will not reimburse teams for any budget shortfall.

8.2 Umpires

Scheduling of umpires for games for Rep teams will be handled by the Umpire-in-Chief. For any questions, concerns or other issues with umpires, please contact the Umpire-in-Chief. Contact details for the Umpire-in Chief are available on the WMBA web site.

Umpire fees for regular season league games will be paid by the Head Coaches directly from each Rep team or from Rep team budgets. The fees for umpiring of exhibition games will be the responsibility of each Rep team and funded from Rep team budgets.

Several points to note:

- Games on the original league home schedule are the only ones that the Umpire-in-Chief and the umpiring crews are aware of. Changes, cancellations or additions must be called into the appropriate umpire scheduler, with an adequate amount of time as necessary to schedule an umpire crew.
- Umpires are to be in uniform and at the park at least 15 minutes before game time.
- Any shortages of umpires, no shows or problems, should be reported immediately to the appropriate scheduler and your respective convener.

Rep teams cannot arrange umpire crews individually by contacting umpires directly - always utilize the umpire schedulers.

8.3 Game Postponements

All games by Rep teams are to be played as scheduled on the official league schedule, except where field conditions are determined by the Head Coaches, umpires and/or other officials to be in an unplayable condition. Official league games that are postponed due to weather are to be rescheduled and played within 7 days. The EOBA commissioners must approve all exceptions.

If the progress of any game is suspended due to weather, 15 minutes must elapse before an umpire and/or official can terminate the game, 30 min. if suspended due to thunder. Postponed or tie games are to be rescheduled and played within 7 days.

8.4 Rules and Protests

The rules followed by the Whitby Rep program are as follows: 1. Official Rules of Baseball; 2. Ontario Baseball Association (OBA); 3. Eastern Ontario Baseball Association (EOBA); 4. Whitby Minor Baseball Association (WMBA).

An important rule for Rep teams, starting at the 10u and above age group divisions, relate to pitching counts for pitchers and pitching changes. The OBA has adopted a more stringent rule with regards to pitching in tournaments to take effect in 2020. In order to be abreast of these changes and be prepared for tournament play, Head Coaches and Team Managers must carefully read the TOURNAMENT RULES as outlined in the OBA rule book.

Regular season protests are handled by the EOBA Protest Committee. To lodge a protest, the Head Coach must inform the Home Plate Umpire and the opposing coach, at the time of the incident leading to the protest, and the Head Coach must also inform the EOBA Umpire-in-Chief the following morning with a written protest and \$50.00 submitted by registered mail the following day. In deciding to lodge a protest, Head Coaches must remember that umpire judgment calls may not be protested, only rule interpretations.

Any coach will be suspended a minimum of one (1) game for an ejection from a Rep game for any reason and could receive further discipline from the WMBA and EOBA Discipline Committee, if the coach's actions are deemed to justify a longer suspension.

8.5 Ejections or Incidents

Ejections or incidents as a result of harassment or abuse may be given to a Head Coach, Assistant Coach, Team Manager or player with the following penalties imposed:

- Head Coach or Assistant Coach – A first ejection or incident will result in a one (1) game suspension. A second offence will result in an indefinite suspension effective until required appearance before the WMBA Discipline Committee.
- Player – A first ejection or incident will result in a minimum one (1) game suspension. A second offence will result in an indefinite suspension effective until a required appearance before the WMBA Discipline Committee. The attendance of the Head Coach is required at all player appearances before the WMBA Discipline Committee

8.6 Rep Discipline

- a) Any individual who contravenes the rules or policies set out in the WMBA approved Rep Policies and Procedures document shall be suspended and penalized as outlined in the document and the Disciplinary Action referred to the WMBA Disciplinary Committee.
- b) Upon being informed of an issue requiring a hearing, the Chair of the Discipline Committee will convene a meeting as soon as possible, but not later than two weeks from the time of notification.
 - i. The respondent to a complaint(s) will be notified in writing of the requirement to attend the hearing to address the allegations contained in the complaint. They will be further notified that failure to attend may result in a binding action being levied against them.
 - ii. Complainant(s) will be notified in writing of the hearing. Complainant(s) may attend and state his or her case or the Complainant(s) may have their written submission stand as their complaint.
 - iii. Witnesses and/or anyone who may bring value to the hearing will be allowed to attend. The Chair reserves the right to limit

participation to a reasonable number of people and to limit debate to a reasonable amount of time, as determined solely by the Chair.

- c) Any participation by a player in the Discipline Committee process should have a parent or guardian present, if such player has not reached the age of majority.
- d) After hearing all the evidence and conducting any necessary due diligence, the Discipline Committee will meet in private to discuss the matter, compile their report and make their recommendation to the Board.
- e) Failure to abide by a decision of the Discipline Committee is in itself a reason for discipline, up to and including removal from any WMBA programs, without further recourse by the respondent(s).
- f) Appeal of a decision of the WMBA Disciplinary Committee is available through the WMBA Disciplinary Committee provided it is made in writing within twenty-four (24) hours of the notification of the decision.

Section 9 – Tournaments

The following are the recommended minimum expectations to be placed on the T1 teams.

- Elite 15u, 16u, 17u and 18u T1 teams will be expected to enter two US tournaments.
- 12u, 13u, and 14u T1 teams will be expected to enter one US tournament.
- T1 teams below 12u have the option of entering a US tournament but must enter 3 AAA / Open / or Invitational tournaments.
- All tournament applications are to be approved by the Rep Committee prior to approval by the EOBA (that includes initial tournaments identified usually at the EOBA Scheduling meeting and any changes or additions).
- T1 teams are to apply for the Elimination tournament at their age group (where that applies).

Each Rep team is permitted and encouraged to enter tournaments in outside communities plus any hosted by the WMBA. As an active baseball association in Ontario, Whitby will only convene Rep tournaments throughout the baseball season when it is determined that there exists enough demand, devoted volunteers and available fields.

Head coaches and Team Managers are advised to apply as early as possible for tournaments to gain entry into tournaments of interest. Each application will require an EOBA permission form, a cheque for the entry and a copy of the Rep team's registration form, approved by the OBA – often this can follow later, when applying for early tournaments.

When tournament games conflict with EOBA official league games, **EOBA LEAGUE GAMES MUST TAKE PRECEDENCE**. Normally, games can be rescheduled by working out an arrangement well ahead of time with the opposing coaches. This should be done as early as possible in the season, so that rainout and other rescheduled games do not contribute to a backlogged schedule at the end of the season, when injuries and vacations can become an important factor in game outcomes.

YOU MUST ADVISE YOUR EOBA CONVENOR OF ANY RESCHEDULED GAMES.

When considering applying to enter a U.S. tournament, several approvals may be required, including approvals from the WMBA, EOBA and OBA.

Head coaches and/or Team Managers must review the EOBA/OBA insurance policies for U.S. tournaments well in advance of applying for entry into a tournament in the U.S.

9.1 National Championship Tournaments

In order to reach a National Championship Tournament, a WMBA Rep team must first participate in a Provincial Elimination Tournament. Head Coaches should be aware that once a Rep team applies to enter an Elimination Tournament, the Rep team's OBA classification will automatically become "AAA", without consideration for the Rep team's actual EOBA standings, and the WMBA will meet to determine what level of financial support if any it can provide the Tier 1 team attending Nationals with special consideration to the location, other assistance received from OBA or EOBA and the required mode of transportation.

Please make note that some of these amounts may have to be paid within 72 hours of winning the Provincial Elimination Tournament.

***Note: Entry fees for Elimination tournaments are due in to the OBA office no later than June 1st. Should any Rep team miss the deadline they will NOT be allowed to participate. ***

APPENDIX A

Effective the 2024 Playing Season

1) Team Fees

8u-14u	\$3025
15u-18u	\$3150
22u	\$ 720
14u Elite	\$2850
15u Elite	\$3400
16u Elite	\$3050
18u Elite	\$3465

2) WMBA Rep Umpire Fee Schedule

LEVEL	PLATE	BASE	3 rd Base if Applicable
8u/9u	45	40	40
10u/11u	50	45	45
12u/13u	60	55	55
14u/15u	65	60	60
16u	75	70	70
18U	80	75	75
22u	105	100	100

ELITE TEAMS

LEVEL	PLATE	BASE	3 rd Base if Applicable
15u	70	65	65
16u	80	75	75
17u	90	85	85
18u	95	90	90